

**BALDWIN CITY UNIFIED SCHOOL DISTRICT 348**  
**P.O. Box 67**  
**Baldwin City, KS 66006**  
**District Office**  
**BOARD OF EDUCATION**  
**Minutes of a Regular Board Meeting**

**DISTRICT OFFICE**  
**708 CHAPEL STREET**  
**BALDWIN CITY, KS 66006**

**MONDAY**  
**July 17, 2012**  
**6:30 P.M.**

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- A. President Parks called the meeting to order at 6:30 p.m. In attendance were board members Ande Parks, Ruth Barkley, Sandy Chapman, Nick Harris, Bill Busby, Sheryl Gill, and Chad Christie. Also attending were Superintendent Paul Dorathy and Clerk of the Board, Julie Henry. See attached attendance sheet. **Call to Order by Board President**
- B. Nick Harris moved and Chad Christie seconded to approve the agenda as amended. Motion carried with a vote of 7 yes and 0 no. **Approval of Agenda**
- C. **Organizational Items**  
Ande Parks moved and Bill Busby seconded to appoint Nick Harris as Board President for the 2012-2013 school year. Motion carried with a vote of 4 yes and 2 no and 1 abstaining.  
  
Ruth Barkley moved and Sandy Chapman seconded to appoint Chad Christie as Board Vice-President for the 2012-2013 school year. Motion carried with a vote of 7 yes and 0 no.
- D. **Executive Session**  
  
Nick Harris moved and Ande Parks seconded to go into executive session to discuss personnel matters of non-elected personnel in order to protect the privacy interest of the individuals to be discussed, and that we return to open session in this room in 15 minutes. Mr. Dorathy was invited into executive session. Motion carried with a vote of 7 yes and 0 no.  
  
Nick Harris moved and Sheryl Gill seconded to break until 7:00 pm. Motion carried with a vote of 7 yes and 0 no.  
  
7:00 pm: Meeting resumed.
- E. **Approval of Consent Agenda**  
Ande Parks moved and Bill Busby seconded to approve the June 25, 2012 meeting minutes, monthly operating account in the amount of \$598,770.23, payrolls in the amount of \$868,136.00, and bond in the amount of \$12,003.00. Motion carried with a vote of 7 yes and 0 no.

E. There were no recognitions at this time.

**Recognition**

F. There was no public comment at this time

**Public Comment**

G. Cynde Frick reported to the board about the budget and cash balance standings of the district.

**Financial Report**

Nick Harris moved and Chad Christie seconded to approve the financial report as presented. Motion carried with a vote of 7 yes and 0 no.

Bill Busby moved and Ande Parks seconded to approve the publication of the proposed 2012-2013 budget after KSDE adjustment and that we set a hearing date for August 20, 2012 at 8:00 p.m. Motion carried with a vote of 7 yes and 0 no.

Chad Christie moved and Sheryl Gill seconded to approve the bus bid from Midwest Bus Sales in the amount of \$61,500. Motion carried with a vote of 7 yes and 0 no.

Ruth Barkley moved and Bill Busby seconded to set the band instrument fee at \$30.00 for the 2012-2013 school year. Motion carried with a vote of 7 yes and 0 no.

The board discussed a possible donation of a metal lathe for the vocational education program.

I.

**Administrative Reports**

J. The board discussed facilities. The board reviewed options for renovation of the old Junior High auditorium and discussed if there is interest in moving forward with the project. The board asked for possible dates for a public meetings regarding the renovation.

**Old Business**

The board discussed bus cameras. The board discussed another options as having a para-professional on each route as supervision. The board asked if they could both solicit bids and price out what paras would cost.

Ande Parks moved and Nick harris seconded to solicit bids for bus cameras and price having para-professionals on the buses for consideration at the August board meeting. Motion carried with a vote of 5 yes and 2 no.

The board discussed in town bussing. The board reviewed the past history of the current position on in town bussing. The board expressed interest in pursuing a long-range plan for transportation. Sandy Chapman will chair a transportation committee. Chad Christie also volunteered to sit on the committee.

The board discussed in the iPad initiative for the High School. The board asked for more information regarding what staffing/support requirements would be. The board stated that they would want to be sure that there is a through analysis of the project before it is initiated.

Nick Harris called a 5 minute recess: 9:03 pm

Meeting resumed: 9:08 pm

- K. The board discussed KASB recommendations for policy updates. Sheryl Gill moved and Ruth Barkley seconded to approve the policy updates as recommended by KASB and presented by Mr. Dorathy. Motion carried with a vote of 7 yes and 0 no.

**New Business**

The board discussed the Greenbush Life Insurance Increase. Ande Parks moved and Ruth Barkley seconded to increase the life insurance as presented by Greenbush. Motion carried with a vote of 7 yes and 0 no.

Chad Christie moved and Nick Harris seconded to approve the activities handbook for the 2012-2013 school year. Motion carried with a vote of 7 yes and 0 no.

Bill Busby moved and Nick Harris seconded to approve the transportation handbook for the 2012-2013 school year. Motion carried with a vote of 7 yes and 0 no.

Nick Harris moved and Bill Busby seconded to appoint Julie Henry as Clerk of the Board for the 2012-2013 school year. Motion carried with a vote of 7 yes and 0 no.

Nick Harris moved and Sheryl Gill seconded to appoint Pam Colson as Board Treasurer for the 2012-2013 school year. Motion carried with a vote of 7 yes and 0 no.

Ruth Barkley moved and Sandy Chapman seconded to appoint Julie Henry as the Freedom of Information Officer for the 2012-2013 school year. Motion carried with a vote of 7 yes and 0 no.

Sandy Chapman moved and Ruth Barkley seconded to designate Rexanna Sanders as Deputy Clerk of the Board for the 2012-2013 school year. Motion carried with a vote of 7 yes and 0 no.

Chad Christie moved and Sandy Chapman seconded to designate Bob Bezek as USD 348 Attorney for the 2012-2013 school year. Motion carried with a vote of 7 yes and 0 no.

Sheryl Gill moved and Sandy Chapman seconded to designate the Baldwin City Signal as the USD 348 Official publication for the 2012-2013 school year. Motion carried with a vote of 7 yes and 0 no.

Nick Harris moved and Sheryl Gill seconded to set the Regular Session Board of Education meetings for 6:30 p.m. the third Monday of each month as follows:

July 17, 2012  
August 20, 2012  
September 17, 2012  
October 15, 2012  
November 19, 2012  
December 17, 2012  
January 21, 2013  
February 18, 2013  
March 18, 2013  
April 15, 2013  
May 20, 2013  
June 17, 2013  
July 15, 2013 (next year)  
Motion carried with a vote of 7 yes and 0 no.

Bill Busby moved and Sandy Chapman seconded to designate Baldwin State Bank, Kansas State Bank, and Mid-America Bank as the official depositories for the 2012-2013 school year. Motion carried with a vote of 7 yes and 0 no.

Ande Parks moved and Ruth Barkley seconded to designate Paul Dorathy as the representative for Impact Aide, Title I and Title II and consolidated grant coordinator for the 2012-2013 school year. Motion carried with a vote of 7 yes and 0 no.

Nick Harris moved and Sandy Chapman seconded to designate the building Administrators as the truancy officers for USD 348 for the 2012-2013 school year. Motion carried with a vote of 7 yes and 0 no.

Ruth Barkley moved and Nick Harris seconded that Chad Christie & Sandy Chapman serve as the USD 348 Special Education Co-op representatives for the 2012-2013 school year. Motion carried with a vote of 6 yes and 0 no and 1 abstaining.

Sandy Chapman moved and Ruth Barkley seconded to adopt the resolution to establish petty cash funds. Motion carried with a vote of 7 yes and 0 no.

Sandy Chapman moved and Ruth Barkley seconded to adopt the resolution to establish activity funds. Motion carried with a vote of 7 yes and 0 no.

Chad Christie moved and Sandy Chapman seconded to designate Cynde Frink as the KPERS Agent Representative for USD 348 for the 2012-2013 school year. Motion carried with a vote of 7 yes and 0 no.

Sheryl Gill moved and Sandy Chapman seconded to designate Julie Henry as the Authorized Representative and Child Nutrition Program Benefits Determination Official for the 2012-2013 school year. Motion carried with a vote of 7 yes and 0 no.

Bill Busby moved and Sandy Chapman seconded to approve purchases written in accordance with KSA 10-1113. Motion carried with a vote of 7 yes and 0 no.

Ande Parks moved and Sandy Chapman seconded to approve the waiver for the Generally Accepted Accounting Principles. Motion carried with a vote of 7 yes and 0 no.

Nick Harris moved and Sandy Chapman seconded to approve the current mileage rate set by the State of Kansas at .55 cents per mile for the 2012-2013 school year. Motion carried with a vote of 7 yes and 0 no.

Ruth Barkley moved and Sandy Chapman seconded to adopt the 1116 hour calendar for the USD 348 2012-2013 school year. Motion carried with a vote of 7 yes and 0 no.

Sandy Chapman moved and Nick Harris seconded to adopt the early payment request policy for the 2012-2013 school year. Motion carried with a vote of 7 yes and 0 no.

Chad Christie moved and Sandy Chapman seconded to designate Paul Dorathy as USD 348 discrimination compliance officer for the Child Nutrition Program Benefits application appeals for the 2012-2013 school year. Motion carried with a vote of 7 yes and 0 no.

Sheryl Gill moved and Sandy Chapman seconded to set a copy fee of 25 cents per page for the 2012-2013 school year. Motion carried with a vote of 7 yes and 0 no.

Bill Busby moved and Sandy Chapman seconded to adopt the Resolution to Establish Home Rule for the USD 348 2012-2013 school year. Motion carried with a vote of 7 yes and 0 no.

Ande Parks moved and Sandy Chapman seconded to appoint Carrie Enick as the USD 348 Homeless Coordinator for the 2012-2013 school year. Motion carried with a vote of 7 yes and 0 no.

Nick Harris moved and Sandy Chapman seconded policy statements found in the minutes by this Board of Education prior to July 17, 2012 be rescinded, and that the Board of Education adopt the policy manual as presented and recommended by the superintendent of schools, to govern this school district during the 2012-2013 school year, subject to periodic review, amendment, and revision by the Board of Education. Motion carried with a vote of 7 yes and 0 no.

Ruth Barkley moved and Sandy Chapman seconded we appoint the building principles as employees with the authority to suspend students. Motion carried with a vote of 7 yes and 0 no.

Sandy Chapman moved and Sheryl Gill seconded to approve the destruction of 2006-2007 financial records as presented. Motion carried with a vote of 7 yes and 0 no.

Chad Christie moved and Sandy Chapman seconded to adopt the Traffic Regulations on School Grounds Resolution as presented. Motion carried with a vote of 7 yes and 0 no.

- L. Ruth Barkley gave a co-op report.

**Board Member Input**

The board committee set a meeting to review evaluation tools.

Sheryl Gill agreed to visit the PC/IC CSO/site council meetings.  
Ruth Barkley agreed to visit the JH site council meetings.

- M. Mr. Dorathy discussed with the board the common core transition.

**Superintendent's  
Report**

Mr. Dorathy updated the board on the progress of the sale of the old Primary Center.

The board asked about interest in the Marion Springs property.

- M. There was no executive session.

**Executive Session**

- N. Nick Harris moved and Sandy Chapman seconded to approve the personnel report as presented. Motion carried with a vote of 7 yes and 0 no.

**Consider Executive  
Session Matters**

Ande Parks moved and Bill Busby seconded to approve to affix proper board signature to the contracts and work agreements as presented. Motion carried with a vote of 7 yes and 0 no.

- O. This item is included should the board have additional items for discussion.

**Discussion items**

- P. Nick Harris moved and Sandy Chapman seconded to adjourn the meeting. Motion carried with a vote of 7 yes and 0 no. Meeting adjourned at 9:55 pm.

**Adjournment**