

BALDWIN CITY UNIFIED SCHOOL DISTRICT 348
P.O. Box 67
Baldwin City, KS 66006
District Office
BOARD OF EDUCATION
MINUTES OF REGULAR BOARD MEETING

DISTRICT OFFICE
708 CHAPEL
BALDWIN CITY, KS 66006

MONDAY
August 19, 2013
6:30 PM

The Board of Education met in regular session on Monday, August 19, 2013 at 6:30 p.m.

- A. President Nick Harris called the Board of Education meeting to order at 6:30 p.m. In attendance were Board Members Nick Harris, Nikki Tiller, Chad Christie, Sandy Chapman, Ivan Huntoon, Gregory Kruger and Sheree Gill. Also attending were Superintendent Paul Dorathy and Clerk of the Board, Laura Hartman. **Call to Order by Board President**
- B. Sandy Chapman moved and Sheree Gill seconded to approve the amended agenda. Motion carried with a vote of 7 yes and 0 no. Items added: adult meal prices, activity handbook and staffing at IC/PC under Administrative Report. **Approval of Agenda**
- C. Board group and individual pictures were taken for the website. **Pictures**
- D. Attorney-client privilege- Nick Harris moved and Sheree Gill seconded to go into executive session for consultation with our attorney on a matter protected by the attorney-client privilege in order to protect the privilege and the board's position in administrative proceedings, and that we return to open session in this room in 25 minutes. Bob Bezek and Paul Dorathy were invited into executive session. Motion carried with a vote of 7 yes and 0 no. Time: 6:35 p.m.
- Nick Harris moved and Sandy Chapman moved to extend executive session for 10 minutes. Bob Bezek and Paul Dorathy were invited into executive session. Motion carried with a vote of 7 yes and 0 no. Time: 7:00 p.m.
 - Sandy Chapman moved Ivan Huntoon seconded to extend executive session for 5 minutes. Bob Bezek and Paul Dorathy were invited into executive session. Motion carried with a vote of 7 yes and 0 no. Time: 7:10 p.m.
- E. Sheree Gill moved and Sandy Chapman seconded to approve the Consent Agenda and the June 17 regular and special board minutes and July 15, 2013 regular meeting, the monthly bills and payrolls. Motion carried with a vote of 7 yes and 0 no. **Approval of Consent Agenda**

F. There were no recognitions at this time.

Recognition

G. There were no public comments made at this time.

Public Comment

The board invited Merrie Skaggs of Merrienan Melodies to present her program. Nick Harris moved and Sherri Gill seconded to amend the agenda and add Merrie Skaggs to New Business. Motion carried with a vote of 7 yes and 0 no.

H. Nick Harris moved and Chad Christie seconded to increase the adult lunch price by .10 cents. Motion carried 7 yes and 0 no.

Financial Report

Nick Harris, Ivan Huntoon and Greg Kruger excused themselves at this time based on conflict of interest in discussing the District bank operating accounts. The remaining board members discussed the process of changing which bank the district uses. Mr. Dorathy explained the process that Cynde Frick went through in obtaining information from each bank.

Discussion was suspended to go into the Budget Hearing. Nick Harris, Ivan Huntoon and Greg Kruger returned to the meeting at 8:00 p.m.

Cynde Frick reviewed capital outlay, the mill levy impact analysis and Code 99. Cynde also reviewed Budget at a Glance. The board discussed what direction to go with on the mill levy. Sandy Chapman moved and Chad Christy seconded to approve the Code 99 budget and the Capitol Outlay mill levy at 7 mills. Motion carried with a vote of 7 yes and 0 no.

Nick Harris, Ivan Huntoon and Greg Kruger excused themselves based on conflict of interest in resuming discussion concerning the District bank operating accounts.

Discussion continued with the remaining board members on how to proceed with the process for the district bank operating accounts. Cynde will put together a more formal approach to each bank at the boards request. The board agreed to come back in October to make a decision.

Board took a 2 minute break. Time: 8:39 p.m.

Nick Harris moved and Ivan Huntoon seconded to approve the financial report as presented. Motion carried with a vote of 7 yes and 0 no.

I. Rob McKim presented an update on the iPad initiative. Rob said so far 370 families have paid for use of the iPad.

Administrative Reports

Chuck James updated board members on the progress of the Junior High remodel project. He also shared how the punch list is coming along.

Patty Lenning presented a request for permission for students to attend FBLA national conference in Dallas, Texas. Mr. Dorathy recommended approval of this trip as there is no cost to the district. Madeline McCreary spoke about her experience going the the conference last year.

Nick Harris moved and Sherri Gill seconded that we approve the FBLA students to attend the National Conference in Dallas, Texas. Motion

carried with a vote of 7 yes and 0 no.

Activities handbook will be reviewed and action taken at the September board meeting.

Mr. Dorothy let board members know about the student enrollment at the PC and IC. The IC has seen the most dramatic increase. The 4th grade class has increase to 99 students and presently has 4 sections. The PC has seen an increase and will see more of increase; the 1st grade class has also increased to 92 students and presently has 4 sections. It was recommended to hire two new teachers to expand each of these grades to 5 sections. Some of the monies would come out of the contingency fund and from the increase enrollment state aid.

Nick Harris moved and Sheree Gill seconded to add a 1st grade teaching position and a 4th grade position for one year. Motion carried with a vote of 7 yes and 0 no.

Sheree brought up the issue of support staff such as secretary and custodial staff to cover the increased population.

Sheree Gill moved and Nikki Tiller seconded the addition of a ½ time custodian and ½ time secretary to the intermediate center. Motion carried with a vote of 7 yes and 0 no.

J. Nick Harris moved and Ivan Huntoon seconded to approve KASB policy as recommended by Mr. Dorothy with the amendments discussed and agreed upon. Motion carried with a vote of 7 yes and 0 no.

Old Business

Nick moved and Ivan seconded to approve the SRO contract as presented. Motion carried with a vote of 7 yes and 0 no.

The board discussed meeting dates and how the currently schedule dates are scheduled. The board discussed changing the dates or changing the policy. Sheree Gill moved and Sandy Chapman seconded to move the January board meeting to January 21, 2014 and the March board meeting to March 10, 2014. Motion carried with a vote of 7 yes and 0 no.

Nick Harris moved and Sherri Gill seconded to hold the September BOE meeting at the JH multi-purpose room. Motion carried with a vote of 7 yes and 0 no.

The board discussed changing who they use for a board attorney. Mr. Dorothy shared with the board information about attorneys representing surrounding districts. The board agreed to have the attorney from Stevens & Brand from Lawrence to come in for and question and answer session at the September BOE meeting.

- K. Nick Harris moved Chad Christy seconded to approve the music program Merrinan Melodies pending funding outside the district. Motion carried with a vote of 7 yes and 0 no. New Business
- The board discussed KASB attorney's recommendation to appoint the superintendent as Freedom of Information officer and someone else as custodian of records.
- Nick Harris moved and Ivan Huntoon seconded to appoint the Superintendent as Freedom of Information Officer. Motion carried with a vote of 7 yes and 0 no.
- Nick Harris moved and Ivan Huntoon seconded to appoint Laura Hartman as Custodian of Records. Motion carried with a vote of 7 yes and 0 no.
- Sandy Chapman moved and Sherri Gill seconded to amend Policy BCAB-348. Motion carried with a vote of 7 yes and 0 no.
- L. Co-op Report – Chad Christie shared with the board the information he gathered at the last Co-op meeting. Board Member Input
- Sandy Chapman let the board and audience know about a previous email that involved all board members where “reply all” was used. In this case it was only asking if board members had received a previous email. Sandy cautioned we use discretion in the future.
- M. Mr. Dorathy reported the curriculum review schedule for this school year. He also reported about TalentEd, using the KEEP evaluation tool, MAP assessment and a training to help teachers better use the data to help teach students. Next month you will see an activities analysis from Mr. Stevanus. Superintendent's Report
- Mr. Dorathy will come back with an update on the areas of emphasis. Also will discuss superintendent goals.
- Board took a 2.5 minute break. Time: 9:59 p.m.
- N. Nick Harris moved and Chad Christie seconded to go into executive session to discuss personnel matters of non-elected personnel in order to protect the privacy interest of the individuals to be discussed, and that we return to open session in this room in 15 minutes.” Mr. Dorathy was invited into executive session. Motion carried with a vote of 7 yes and 0 no. Time: 10:05 p.m. Executive Session
- O. Nick Harris moved and Nikki Tiller seconded to waive Pat Noreau's fee for late resignation. Motion carried with a vote of 7 yes and 0 no. Consider Executive Session Matters
- Sandy Chapman moved and Sheree Gill seconded to approve the personnel report as amended. Motion carried with a vote of 7 yes and 0 no.

Ivan Huntoon moved and Sandy Chapman seconded to affix proper board signature to contracts and work agreements. Motion carried with a vote of 7 yes and 0 no.

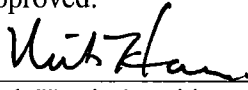
P. No discussion.

Discussion Items

Q. Ivan Huntoon moved and Sheree Gill seconded to adjourn the regular board meeting. Motion carried with a vote of 7 yes and 0 no. Time 10:23 p.m.

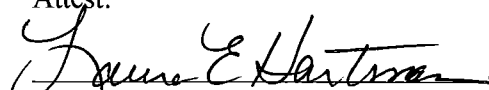
Adjournment

Approved:



Nick Harris, President
Board Of Education

Attest:



Laura E. Hartman
Clerk of the Board