

BALDWIN CITY UNIFIED SCHOOL DISTRICT 348
P.O. Box 67
Baldwin City, KS 66006
BESIC Library
BOARD OF EDUCATION
MINUTES OF A REGULAR BOARD MEETING

BESIC
100 Bullpup Drive
Baldwin City, KS 66006

MONDAY
July 20, 2015
6:30 PM

A. President Nick Harris called the Board of Education meeting to order at 6:30 p.m. In attendance were Board Members Nick Harris, Nikki Tiller, Chad Christie, Ivan Huntoon, Gregory Kruger and Kelley Bethell-Smith. Sandy Chapman was absent. Also attending were Superintendent Paul Dorathy and Clerk of the Board, Laura Hartman.

Call to Order by Board
President

B. Ivan Huntoon moved and Greg Kruger seconded to approve the agenda. Motion carried with a vote of 6 yes and 0 no.

Approval of Agenda

C. Nick Harris asked for nominations for board president. Greg Kruger nominated Nick Harris. Nick Harris asked for any other nominations, none were given.

Organizational Items

Greg Kruger moved and Chad Christie we elect Nick Harris for Baldwin City USD 348 BOE president for the 2015-16 school year. Motion carried with a vote of 6 yes and 0 no.

Nick Harris asked for nominations for board vice-president. Ivan Huntoon nominated Chad Christie. Nick Harris asked for any other nominations, none were given.

Nick Harris moved and Ivan Huntoon seconded to elect Chad Christie for Baldwin City USD 348 BOE vice- president for the 2015-16 school year. Motion carried with a vote of 6 yes and 0 no.

D. Nick Harris moved and Ivan Huntoon seconded to go into executive session to discuss personnel matters of non-elected personnel in order to protect the privacy interest of the individuals to be discussed, and that we return to open session in this room in minutes." Mr. Dorathy and Lisa Patrick were invited into executive session. Motion carried with a vote of 6 yes and 0 no.
Time: 6:33 p.m.

Executive Session

- Nick Harris moved and Ivan Huntoon seconded to extend

executive session 5 minutes. Mr. Dorathy was invited into executive session. Motion carried with a vote of 6 yes and 0 no.
Time: 6:43 p.m.

Nick Harris moved and Greg Kruger seconded take time to have Chuck James show board members the area outside by the gym at the Intermediate Center. Agenda item H., 1 is related to this motion.

- E. Nick Harris moved and Nikki Tiller seconded to rescind the motion to approve the consent agenda. Motion carried with a vote of 6 yes and 0 no.

**Approval of Consent
Agenda**

The board had discussion about the meeting dates and times.

Ivan Huntoon moved and Greg Kruger seconded to approve the Consent Agenda and the June 15, 2015 regular meeting, the monthly bills and payrolls, appointments and designations, property disposals. Motion carried with a vote of 6 yes and 0 no.

2015-2016 Appointments and Designations are as follows:

Appointments:

Board Treasurer – Cynde Frick
Clerk of the Board – Laura Hartman
Freedom of Information Officer – Paul Dorathy

Designations:

- a. Deputy Clerk – Linda Elliott
- b. School Board Attorney – Stevens & Brand
- c. Auditor – Mize Houser
- d. Official Publication – Baldwin City Signal
- e. Board Meeting Dates
 - August 3, 2015 – 6:30 p.m.
 - August 17, 2015 – 7:45 p.m.
 - September 21, 2015 – 6:30 p.m.
 - October 19, 2015 – 6:30 p.m.
 - November 16, 2015 - 6:30 p.m.
 - December 21, 2015 - 6:30 p.m.
 - January 19, 2016* - 6:30 p.m.
 - February 15, 2016 - 6:30 p.m.
 - March 21, 2016 - 6:30 p.m.
 - April 18, 2016 - 6:30 p.m.
 - May 17, 2016* - 6:30 p.m.
 - June 20, 2016 - 6:30 p.m.
 - July 18, 2016 - 6:30 p.m. (next year beginning)
- f. Depositories – Baldwin State Bank, Kansas State Bank, Mid America Bank
- g. Representative for: Impact Aid, Title I and Title II and

- consolidated grant coordinator – Paul Dorathy
- h. Truancy Officers – Building Administrators
- I. Petty Cash Accounts
- k. KPERS Representative – Cynde Frick
- l. Food service program authorized representative and free and reduced application determination official. - Martha Powell
- m. Approve waiver of generally accepted accounting principles
- n. Mileage Rate Approved - .57
- o. Adopt school calendar - 1116-Hour Calendar
- p. Destruction of Records
- q. Discrimination compliance officer for Free and reduced priced meal application appeals – Paul Dorathy
- r. Set Copy fee (CN-44 Public Records) - .25
- s. Resolution to Establish Home Rule
- t. Assign Homeless Coordinator (JBCA-44 Homeless Students) – Lisa Pattrick
- u. Adopt activity fund resolutions
- v. Rescind/Adopt Board Policy
- w. Designate Title IX Coordinator – Paul Dorathy
- x. Designation of District Insurance Representative – Cynde Frick

F. There were no public comments made at this time. **Public Comment**

G. Cynde Frick updated board members on the status of the 2015-2016 budget. **Financial Matters**

Greg Kruger moved and Ivan Huntoon seconded to approve the July 1, 2015 cash balances as presented. Motion carried with a vote of 6 yes and 0 no.

Cynde spoke to board members about the districts Work Comp insurance. She provided the board members with information. Cynde recommends the district remain with our current carrier.

Nick Harris moved and Ivan Huntoon seconded to approve the new agreement with Willis as the districts Work Comp insurance provider. Motion carried with a vote of 6 yes and 0 no.

H. Chuck James presented the board with pictures to show what the issues are with the Intermediate Centers gym floor. Chuck had taken board members outside to show them what has been done so far and what the plan is to correct the water issue. **Old Business**

I. The board was given KASB policy recommendations for review. Action will be taken at the August regular board meeting. **New Business**

The board tabled the transportation handbook review until the August board meeting.

The following board members will serve as the board representative for site council:

Nick Harris- BHS
Chad Christie- BESIC/BESPC
Ivan Huntoon- BHS
Greg Kruger- BJHS
Kelley Bethell-Smith- BESIC/BESPC
Nikki Tiller- BJHS

Nikki Tiller and Greg Kruger will serve as the representatives for the Special Education Coop for the 2015-2016 school year.

Kelley Bethell-Smith will serve as the board representative for Baldwin Education Foundation.

The board had discussion concerning the baseball field matter that took place over the summer. Nick said he had sent an email to the board members with the issues and has had several conversations with Mr. Dorathy. He added he didn't want the district or the recreation commission to work on fixing the damage, but to hire it done and send the bill to the perpetrators. Gary Stevanus said the matter will go through the municipal court instead of the district court. Nick added the Blues coach didn't want to have any other problems and suggested not coming back. Kelley asked if there were preventive measures in place to avoid this situation from being done again. Gary said there are some measures in place, some that cannot be taken.

- J. Nikki Tiller and Greg Kruger shared with the board the information he gathered at the last Co-op meeting. Greg said the board approved the budget for the 2015-16 school year.

Board Member Input

There was no other miscellaneous information from board members at this time.

- K. Mr. Dorathy gave an update on the on-line enrollment process. He shared that 36 % have begun enrollment, 33% are pending validation, \$45,383.00 have been collected in fees so far. Most technical issue are sent to Reflective Group. So far, it seems to be going well. This year we have added new students to the process. Nikki, Kelley and Chad said she had no issue in enrolling online. Ivan said he believed it may be done. The biggest challenges have been on the back end with the fees and having them come in correctly. Mr. Dorathy felt those challenges are very workable.

Superintendent's Report

- L. No additional executive session was needed.

Executive Session

- M. Ivan Huntoon moved and Nikki Tiller seconded to approve the personnel report as amended. Motion carried with a vote of 6 yes and 0 no.

Consider Executive Session Matters

Nick Harris moved and Ivan Huntoon seconded to rescind the personnel report motion. Motion carried with a vote of 6 yes and 0 no.

Kelley Bethell-Smith moved and Ivan Huntoon seconded to approve a new

position called Certified Nurse Aide with the rate of pay at \$11.00 per hour, 8 hours a day. Motion carried with a vote of 6 yes and 0 no.

Ivan Huntoon moved and Nikki Tiller seconded to approve the personnel report as amended. Motion carried with a vote of 6 yes and 0 no.

Ivan Huntoon moved and Nikki Tiller seconded to affix proper board signature to contracts and work agreements. Motion carried with a vote of 6 yes and 0 no.

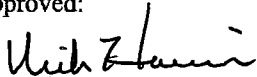
N. Ivan Huntoon moved and Greg Kruger seconded to adjourn the regular board meeting. Motion carried with a vote of 6 yes and 0 no. Time 7:37 p.m.

Adjournment

Nick Harris moved and Ivan Huntoon seconded to rescind the adjournment motion. Motion carried with a vote of 6 yes and 0 no. The board went back to Agenda Item M., Consider Executive Session Matters.

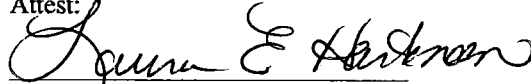
Ivan Huntoon moved and Greg Kruger seconded to adjourn the regular board meeting. Motion carried with a vote of 6 yes and 0 no. Time 7:39 p.m.

Approved:



Nick Harris, President
Board Of Education

Attest:



Laura E. Hartman
Clerk of the Board