

BALDWIN CITY UNIFIED SCHOOL DISTRICT 348
P.O. Box 67
Baldwin City, KS 66006
BOARD OF EDUCATION
MINUTES OF A REGULAR BOARD MEETING

BESPC
500 Lawrence St.
Baldwin City, KS 66006

MONDAY
July 18, 2016
6:30 PM

- A. President Nick Harris called the Board of Education meeting to order at 6:30 p.m. In attendance were Board Members Nick Harris, Chad Christie, Greg Kruger, Nikki Tiller and Kelley Bethell-Smith. Ivan Huntoon and Sandy Chapman were absent. Also attending were Superintendent Paul Dorathy and Clerk of the Board, Cory Countryman.

**Call to Order by
Board President**

- B. Greg Kruger moved and Chad Christie seconded to approve the amended agenda. HVAC Maintenance Program was added to Item G., Financial. Motion carried with a vote of 5 yes and 0 no.

Approval of Agenda

- C. Nick Harris asked for nominations for board president. Greg Kruger nominated Nick Harris. Nick Harris asked for other nominations, none were given.

Organizational Items

Greg Kruger moved and Chad Christie seconded to elect Nick Harris for Baldwin City USD 348 BOE president for the 2016-2017 school year. Motion carried with a vote of 5 yes and 0 no.

Nick Harris asked for nominations for board vice-president. Nick Harris nominated Chad Christie. Nick Harris asked for any other nominations, none were given.

Nick Harris moved and Nikki Tiller seconded to elect Chad Christie for Baldwin City USD 348 BOE vice-president for the 2016-2017 school year. Motion carried with a vote of 5 yes and 0 no.

- D. Chad Christie moved and Greg Kruger seconded to go into executive session to discuss negotiations in order to protect the public interest in negotiating a fair and equitable contract, and that we return to open session in 10 minutes. Paul Dorathy and Cynde Frick were invited into executive session. Motion carried with a vote of 5 yes and 0 no. Time: 6:33 p.m.

Executive Session

Nick Harris moved and Chad Christie seconded to extend executive session for 10 minutes. Paul Dorathy and Cynde Frick remained in executive session. Motion carried with a vote of 5 yes and 0 no. Time: 6:43 p.m.

Nick Harris moved and Chad Christie seconded to extend executive session for 5 minutes. Paul Dorathy and Cynde Frick remained in executive session. Motion carried with a vote of 5 yes and 0 no. Time: 6:53 p.m.

Mr. Dorathy came out of executive session at 6:56 p.m.

Nick Harris moved and Kelley Bethell-Smith seconded to extend executive session until 7:00 p.m. Cynde Frick remained in executive session. Motion carried with a vote of 5 yes and 0 no. Time: 6:58 p.m.

- E. Greg Kruger moved and Nikki Tiller seconded to approve the consent agenda, the June 20, 2016 board meeting minutes, designations and appointments, the regular monthly bills, property disposal and payrolls. Motion carried with a vote of 5 yes and 0 no.

Approval of Consent
Agenda

2016-2017 Appointments and Designations are as follows:

Appointments:

Board Treasurer – Cynde Frick
Clerk of the Board – Cory Countryman
Freedom of Information Officer – Paul Dorathy

Designations:

- a. Deputy Clerk – Linda Elliott
- b. School Board Attorney – Stevens & Brand
- c. Auditor – Mize Houser
- d. Official Publication – Lawrence Journal World
- e. Board Meeting Dates
 - August 15, 2016
 - September 19, 2016
 - October 17, 2016
 - November 21, 2016
 - December 19, 2016
 - January 17, 2017*
 - February 20, 2017
 - March 20, 2017
 - April 17, 2017
 - May 16, 2017*
 - June 19, 2017
 - July 17, 2017 (next year beginning)
- f. Depositories – Baldwin State Bank, Kansas State Bank, Mid America Bank
- g. Representative for: Impact Aid, Title I and Title II and consolidated grant coordinator – Paul Dorathy
- h. Truancy Officers – Building Administrators
- I. Adopted petty cash account resolutions

- k. KPERS Representative – Cynde Frick
- l. Food service program authorized representative and free and reduced application determination official - Martha Powell
- m. Approved waiver of generally accepted accounting principles
- n. Mileage Rate Approved - .54
- o. Adopted school calendar - 1116-Hour Calendar
- p. Destruction of Records resolution approved
- q. Discrimination compliance officer for Free and Reduced priced meal application appeals – Paul Dorathy
- r. Set Copy fee (CN-44 Public Records) - .25
- s. Resolution to Establish Home Rule
- t. Homeless Coordinator (JBCA-44 Homeless Students) – Lisa Pattrick
- u. Adopted activity fund resolutions
- v. Rescinded/Adopted Board Policy
- w. Title IX and Section 504 Coordinator – Paul Dorathy
- x. Early Payment Request Designee – Cynthia Kruger

F. There were no public comments made at this time.

Public Comment

G. Cynde Frick updated board members on the status of the 2016-2017 budget.

Financial Report

The board discussed planning a special board meeting to approve the budget.

Cynde Frick discussed July 1 cash balances and talked to the board about a bond refunding resolution.

Nick Harris moved and Kelley Bethell-Smith seconded to approve the resolution authorizing the offering for sale of general obligation refunding bonds, series 2016. Motion carried with a vote of 5 yes and 0 no.

Chuck James discussed the HVAC maintenance program. The board discussed the advantages of having a request for proposal for the HVAC maintenance program.

Greg Kruger moved and Nikki Tiller seconded to start a request for proposal process for the HVAC maintenance program. Motion carried with a vote of 5 yes and 0 no.

H. Joe Sample presented the Junior High's Strategic Improvement Plan.

Administrative Reports

Nick Harris moved and Greg Kruger seconded to approve the Junior High's Strategic Improvement Plan as presented. Motion carried with a vote of 5 yes and 0 no.

Chuck James presented the Maintenance Department's Strategic Improvement Plan.

Nikki Tiller moved and Chad Christie seconded to approve the Maintenance Department's Strategic Improvement Plan as presented. Motion carried with a vote of 5 yes and 0 no.

- I. Steve Friend was not present at this board meeting. He will provide updated information at a special board meeting with BOE members, City Council and Baldwin City Recreation Committee Board Members on August 9th.

Old Business

- J. The following board members will serve as the board representative for site council:

New Business

Nick Harris – BHS
Chad Christie – BJHS
Ivan Huntoon – BHS
Greg Kruger – BESIC/BESPC
Kelley Bethell-Smith – BESIC/BESPC
Nikki Tiller – BJHS
Sandy Chapman - BJHS

Nick Harris moved and Chad Christie seconded to elect Nikki Tiller and Greg Kruger to serve as representatives for the Special Education Coop for the 2016-2017 school year. Motion carried with a vote of 5 yes and 0 no.

Mr. Dorathy talked to the board about patron fees for the new Greenbush PDP Toolbox, a system that tracks professional development points for licensing.

Greg Kruger moved and Kelley Bethell-Smith seconded to approve a \$20 annual fee to be charged to patrons for the use of the Greenbush PDP Toolbox. Motion carried with a vote of 5 yes and 0 no.

- K. Nikki Tiller and Greg Kruger shared with the board information they gathered at the last Co-op meeting.

Board Member Input

The Co-op is checking into insurance for employees. There will be larger assessments next year due to insurance costs

- L. Mr. Dorathy talked to the board about online enrollment and teacher inservice.

Superintendent's Report

Nick Harris called a three minute break at 8:11 p.m.

- M. Nick Harris moved and Greg Kruger seconded to go into executive session to discuss personnel matters of non-elected personnel in order to protect the privacy interest of the individuals to be discussed, and that we return to open session in this room in 10 minutes. Paul Dorathy was invited into executive session. Motion carried with a vote of 5 yes and 0 no. Time: 8:14 p.m.

Executive Session

Nikki Tiller moved and Kelley Bethell-Smith seconded to extend executive session for 5 minutes. Mr. Dorathy remained in executive session. Motion carried with a vote of 5 yes and 0 no. Time: 8:25 p.m.

- N. Nick Harris moved and Nikki Tiller seconded to approve the personnel reports as presented. Motion carried with a vote of 5 yes and 0 no.


**Consider Executive
Session Matters**

Kelley Bethell-Smith moved and Chad Christie seconded to approve moving to a non-grandfathered health insurance plan starting October 2016. Motion carried with a vote of 5 yes and 0 no.

- O. Greg Kruger moved and Chad Christie seconded to adjourn the regular board meeting. Motion carried with a vote of 5 yes and 0 no. Time: 8:31 p.m.

Adjournment

Approved:



Nick Harris, President
Board of Education

Attest:



Cory Courtyman
Clerk of the Board