



P.O. Box 67 | 715 Chapel Street | Baldwin City | Kansas | 66006

Mark Dodge, Superintendent
Michelle Patterson, Board Clerk • Payroll Specialist
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August 6, 2026

Request For Proposals

Written sealed proposals will be received by the Board of Education of Unified School District No. 348, Douglas County, Kansas at the district office in Baldwin City, Kansas for a Seasonal Snow Removal contract for the 2026/2027 fall and winter seasons. See specifications on next page.

Pre-bid meeting:	Meetings will be scheduled from August 7-August 14. Call Michael Elliott, Director of Facilities to schedule a meeting.
Required information:	Payment bond (public works bond) if project exceeds \$100,000.00 Certificate of Insurance
Mail, deliver or email bids to:	USD 348, Director of Financial Operations PO Box 67, 715 Chapel Street, Baldwin City, KS 66006 Emailed bids will not be accepted.
Bid Deadline/Opening:	Monday August 17, 2026 10:30 am USD 348 District Office 715 Chapel Street
Payment Terms:	Payment will be made upon satisfactory completion of the project. Invoices are paid once a month after board approval. Submit invoice to: Accounts Payable PO Box 67 Baldwin City KS 66006.
Contacts:	Michael Elliott, Director of Facilities Office-785-594-2721 Cell-620-842-2874 melliott@usd348.com Nathian Oehlert, Director of Finance Office 785-594-2721 x104 noehlert@usd348.com

USD 348, Baldwin City School District is seeking a contractor to provide snow removal and deicing services starting the 2026/2027 school year. Contracts can multi-year contracts up to 3 years or renew on a yearly basis. Pricing can include minimum and maximum snow amounts per year, what pricing to expect if the maximum snow/ice amount is exceeded, and if discounts (or percentages returned) would apply if minimum snow/ice amounts are not met. Proposals should include what equipment will be available and the urgency to which service would be provided to keep school closings at a minimum.

The proposal should also include but not be limited to:

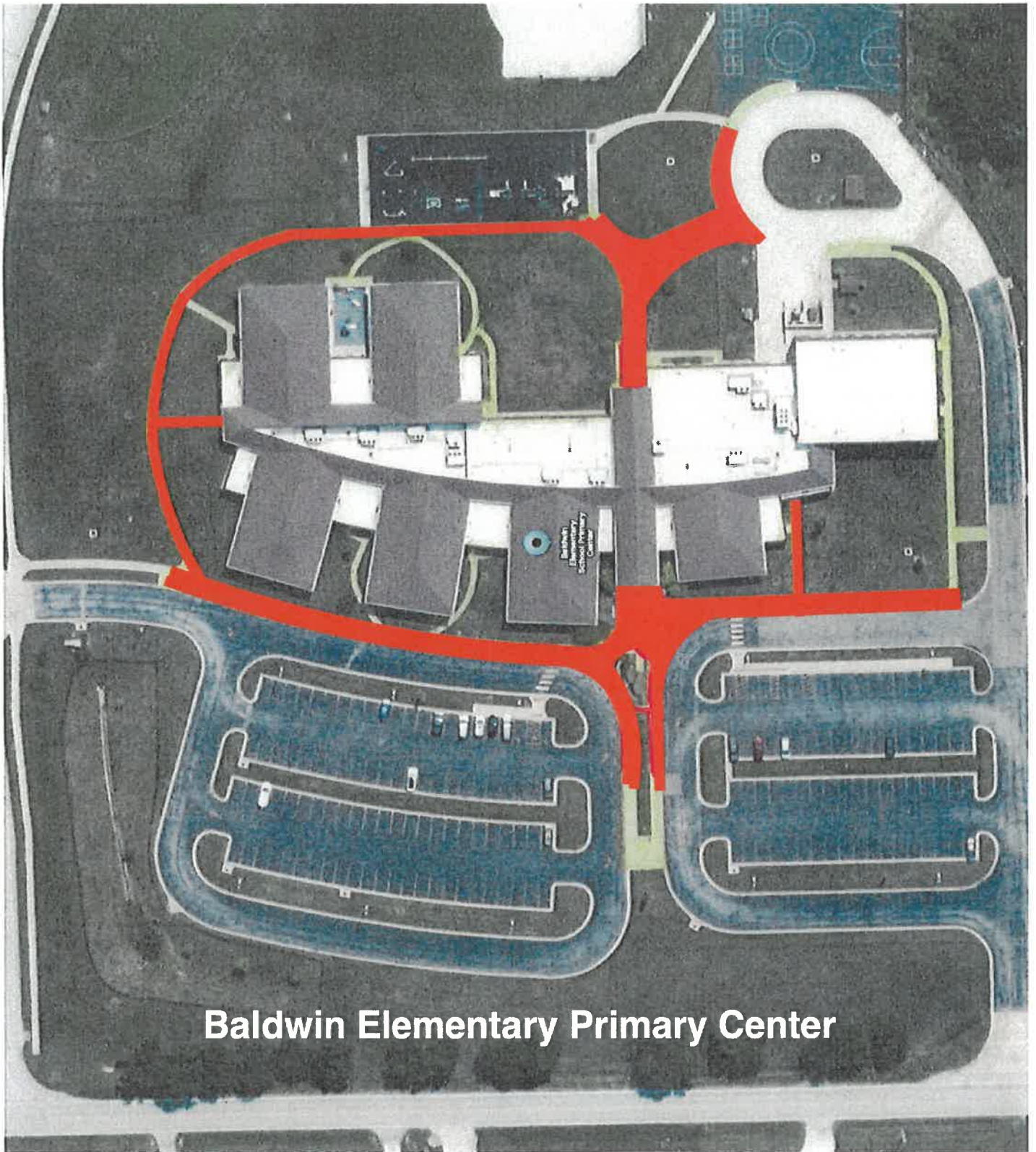
1. Blizzard/Ice Storms/Extraordinary Events
2. Hauling/Re-stacking of Snow Piles
3. All Services
4. Equipment to be used

All services should be turnkey and cover all parking lots at the schools, transportation and DSS building, service roads and bus loops, and all critical sidewalks from the doors.

Maps have been included in the packet showing the sidewalks in red that are critical for the Intermediate Center and Primary Center. One is not available for the HS/JH/DSS buildings as some of those are new. An onsite visit of that area is suggested. Contact Mike Elliott at 620-842-2874 to set an appointment.

Proposals must be sealed, marked **Snow Removal** and addressed to the Director of Finance, USD 348. Failure to do so may result in premature opening of or failure to open such proposals. No proposals will be received after the date and hour specified in the Request for Proposals. Proposals submitted prior to the time of opening may be withdrawn by written requests. Proposals which are withdrawn, may be changed and resubmitted, provided they are received prior to the time set for opening.

Proposals will be publicly opened at the time set for opening specified in the Notice. Each proposal shall be subject to acceptance or rejection by the board within thirty (30) days following the opening. The Board retains the right to refuse any or all proposals.



Baldwin Elementary Primary Center

Baldwin Elementary Intermediate Center

