BALDWIN CITY USD 348

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NOTICE OF REQUEST FOR PROPOSALS

Issued 11/18/2026

Written sealed proposals will be received by the Board of Education of Unified School District No. 348, Douglas County, Kansas at the district office in Baldwin City, Kansas for security systems upgrades. See specifications below.

Vendor Responsibilities:	Payment bond (public works bond) if project costs $100,000 or more Insurance certificate required if proposal awarded Permits and/or inspections Specify lead time in proposal Specify brand and model of quoted equipment in proposal Specify warranty period and specifications for both labor and equipment in proposal Note experience with quoted system(s) Acknowledgement that services will not be assigned to a subcontractor
Mail, email, or deliver proposals to:	Nathian Oehlert, Director of Financial Operations PO Box 67, 715 Chapel Street, Baldwin City, KS 66006 noehlert@usd348.com **(with email subject line 2026 Security Systems Proposals)**
Proposal Deadline:	Proposals should be submitted before Tuesday, Dec. 8, 2026 at 9:30 am No proposals will be accepted after this deadline.
Proposal Opening:	Proposals will be opened for a first view on Tuesday, Dec. 8, 2026 at 10:00 am at the District Office, 715 Chapel Street, Baldwin City, KS 66006
Proposal Acceptance and/or Rejection:	The USD 348 Board of Education may consider proposals at its regular meeting on Dec. 14, 2026
Contact:	Kay Hartzell, Director of Technology, for questions regarding specifications or to request a site visit. (785) 594-4138 khartzell@usd348.com
Payment Terms:	Payment will be made upon satisfactory completion of the entire project. No partial payments will be made. Submit invoice to: Mackenzie Ellis, Accounts Payable, 715 Chapel, PO Box 67, Baldwin City KS 66006. accountspayable@usd348.com Invoices are paid once a month after board approval.

Project Deadline: Preferred project completion by Mar 19, 2027.

Mailed or delivered proposals must be sealed, marked and addressed to the Nathian Oehlert, Director of Financial Operations, USD 348. Emailed proposals must include the subject "2026 Security Systems Proposal" and should be sent to noehlert@usd348.com. Failure to do so may result in premature opening of or failure to open such proposals. No proposals will be received after the date and hour specified in the Request for Proposals. proposals submitted prior to the time of proposal opening may be withdrawn by written requests. Proposals which are withdrawn, may be changed and resubmitted, provided they are received prior to the time set for opening of the proposals.

All proposals will be publicly opened at the time set for opening specified in the Notice. Each proposal shall be subject to acceptance or rejection by the board within thirty (30) days following the proposal opening. The Board retains the right to refuse any or all proposals.

Security System RFP Specifications Fall 2026

Baldwin City USD 348 seeks to upgrade our security camera system and to replace the server for our access control with on premise devices. We will entertain proposals to consolidate the two systems with Avigilon Unity software as well as proposals to continue with a different (not specified) security camera system. Access control will remain Avigilon Unity. Companies submitting the proposal should also be the contractor for services - no proposals that include subcontracted work will be accepted. Proposals for just one of the two systems will be considered.

Part 1: Security Camera System

Baldwin City USD 348 seeks to upgrade our security camera system as specified below. Our CCTV system is currently managed by ExacqVision VMS with 2 NVRs. One currently supports 59 cameras and the other 45 cameras. They both have 27 Tb of storage and estimate 60+ days of history. They each support cameras at 3 of the district's 6 buildings and are located at opposite ends of our district. All buildings are connected by fiber and are on the same network.

USD 348 does not have staff to actively monitor cameras or access control most of the time. Our primary need is reliable recording, searching, and export.

The District requests proposals on Video Management Software and at least 2 NVR servers to replace our current system. Functionally equivalent or better designs will be considered.

Security Camera System Requirements:

- Capable of supporting our current 104 cameras with ability to expand to approximately 130 cameras
- Support viewing and playback on iOS, iPadOS, MacOS. ChromeOS/web view preferred but not required

- Functionality to download videos that will easily play on any current operating system
- Accurate motion-triggered recording
- At least 30 days of stored video, more preferred
- Note compliance with industry-standard cybersecurity best practices
- Note redundancy and scalability
- Hardware should be new and include accompanying documentation
- NDAA compliant.
- Support all existing cameras. Models include:
    - ACTi A41
    - ACTi A74
    - ACTi A94
    - ACTi A95
    - ACTi E77
    - ACTi Z95
    - AXIS VAPIX M1114
    - AXIS VAPIX M3005
    - AXIS VAPIX M3007
    - AXIS VAPIX M3011
    - AXIS VAPIX M3026
    - AXIS VAPIX M3045-V
    - AXIS VAPIX M3116-LVE
    - AXIS VAPIX M3215-LVE
    - AXIS VAPIX M5013
    - AXIS VAPIX P3364
    - AXIS VAPIX P3727-PLE
    - AXIS VAPIX P3737-PLE
    - AXIS VAPIX P3807-PVE
    - AXIS VAPIX P3818-PVE
    - AXIS VAPIX P4707-PLVE
    - Tyco Security Products Illustra-Flex-16mp-MultiSensor
- On-Premises video storage
- Included program for identity blurring preferred but not required

Security Camera System installation should include:

- Evaluate network connectivity to the cameras and properly configure recording settings such as frame rate, resolution, and storage parameters
- Test and verify backup functionality to ensure successful data storage and recovery
- Verify best camera angles, image quality, and recording functionality
- Update camera firmware as needed

Security Camera System Notes:

- If a VMS other than ExacqVision is quoted, the district may request a demonstration
- Additional features beyond those required should be noted and may be considered
- Options may be included if needed

Part 2: Access Control Server Upgrade

USD 348 currently has an Avigilon Unity server for our Access control. It is running on a Hyper-V server on an older Windows Machine. We are requesting proposals to move the controls software to a newer device.

Access Control System Requirements:

- Move and Restore current Avigilon Unity system with all existing doors, devices, settings, and schedules
- No required functionality changes from current system
- Note any additional efficiencies or functionality provided
- Note compliance with industry-standard cybersecurity best practices
- Note redundancy and scalability
- Hardware should be new and include accompanying documentation
- On-Premise

Access Control System upgrade should include:

- Test and verify connectivity and functionality of existing access control components
- Test and verify backup functionality to ensure successful data storage and recovery

Part 3: Requirements for both systems

Include with Proposal:

- Itemize both initial cost and ongoing annual costs including price for any required licensing or maintenance fees, Include installation, integration, and training (if system is new to USD 348)
- Itemize equipment provided by brand and model
- Specify warranty period for both labor and equipment
- Describe your support process including hourly rates for remote and on-site support
- Explain any deviations from the requested scope of proposal above - deviations may be considered
- If you are a vendor we have not used in the past please provide 1)three references from entities comparable to the district, preferably other school districts and 2)A brief company history including number of years in the security business
- Describe your experience with the system quoted
- Verify that no subcontractors will be used for this project
- Specify estimated project start/completion dates

Note: We would like to complete this project over a school break. Upcoming breaks: Winter (12/19/26 - 1/5/27); Spring (3/12/27-3/21/27); Summer (5/21/27-8/1/27).